



22235VIC certificate I in general education for adults (introductory)

Certificate I in General Education for Adults (Introductory) provides learners who have low literacy and numeracy skills with opportunity to develop their language, literacy and numeracy skills in a supported learning environment. This course builds on the skills developed in 22234VIC – Course in Initial General Education for Adults.

course structure

To be eligible for the award of 22235VIC Certificate I in General Education for Adults (Introductory), learners must successfully complete a total of 11 units comprising:

- Core – 2 units
- Core skills reading – 3 units
- Core skills writing – 3 units
- Core skills numeracy and mathematics – 4 units
- Special interest electives – 4 units

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Code	Unit	Core	Nominal Hours
VU21297	Develop and document a learning plan and portfolio with guidance	Core	20
VU21298	Conduct a project with guidance	Core	20
VU21299	Engage with simple texts for personal purposes	Core Reading	25
VU21300	Engage with simple texts for learning purposes	Core Reading	25
VU21301	Engage with simple texts for employment purposes	Core Reading	25
VU21303	Create simple texts for personal purposes	Core Writing	25
VU21304	Create simple texts for learning purposes	Core Writing	25
VU21305	Create simple texts for employment purposes	Core Writing	25
VU21307	Work with numbers and money in simple familiar situations	Core Numeracy	30
VU21308	Work with and interpret directions in simple, familiar situations	Core Numeracy	30
VU21309	Work with measurements in simple, familiar situations	Core Numeracy	30
VU21310	Work with simple design and shape in familiar situations	Core Numeracy	30
VU21311	Work with and interpret statistical information in simple familiar texts	Core Numeracy	30
VU21314	Apply basic computer skills to language learning	Special Interest Elective	20
VU21316	Identify Australian environmental issues	Special Interest Elective	20
VU21320	Identify features of the health care system	Special Interest Elective	20
VU21313	Develop verbal communication skills	Special Interest Elective	15